

## REPORTS INVENTORY

CONTROL NO.

DDS/OF-132

PREPARE IN DUPLICATE

1. TITLE OF REPORT (If a fill-in report include Form No.)

Type II Financial Property Accounting Report (Form nos.  
1329, 1330)2. TYPE  
OF  
REPORT☒ STATISTICAL☐ NARRATIVE☐ MACHINE-NAME LISTING

3. FUNCTIONAL AREA

☐ PERSONNEL☒ LOGISTICS☐ MEDICAL☐ TRAINING☐ SECURITY☒ FINANCE

ADMIN. GENERAL

OTHER (specify)

4. NO. OF COPIES PREPARED

2

5. FREQUENCY (weekly, monthly, quarterly, etc.)

yearly

6. DISTRIBUTION (No. of components not  
number of copies)

2

7. FORMAT (memorandum, form  
computer print-out, etc)

Form

8. ADP PROCESSING

☐ YES☐ NO

IF YES GIVE ADP PROCESSING NO.

9. DIRECTIVE AUTHORITY REQUIRING REPORT

25X1

10. PREPARING COMPONENT (include lowest level  
contributing information to report)

Field Stations

11. FEEDER REPORTS (State total number and identify by Title,  
Form No., or nomenclature. Attach separate sheet if necessary.)

## 12. COST FACTORS

## A. MANUAL PREPARATION AND REVIEW COSTS

GRADE	HOURLY RATE	<input checked="" type="checkbox"/> HOURS PER REPORT	=	COST PER REPORT	<input checked="" type="checkbox"/> TIMES PREPARED	=	COST PER YEAR
Installations Reporting							
Large							
-GS-09	\$5.07						\$58,000.80
Medium							
-GS-07	\$4.15						33,200.00
Small							
-GS-06	\$3.74						7,480.00
Hqs. GS-9							31,617.00

## B. COSTS OF COMPUTER PRODUCED REPORTS

TOTAL COSTS PER YEAR

\$ 130,297.80

13. COMPLETE DETAILED JUSTIFICATION FOR THIS REPORT (In addition to directive or authority cited in item 9). IF KNOWN,  
INCLUDE DATE REPORT WAS FIRST STARTED AND COMPONENT WHO ESTABLISHED REQUIREMENT.